



Slough Children First Kinship Team Statement of purpose 2026-2027

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Summary:

This Statement of Purpose outlines how the Kinship Team functions as part of Slough Children First.

Contents

Introduction.....	3
Key service aims and objectives.....	3
Our vision	3
Staffing	6
.....	6
Services to children and young people	7
Services provided to kinship carers	7
Non-agency adoption assessments.....	8
Play Therapist.....	9
How SCF Kinship's Team Operate	9
Assessment process for family and friends foster carers	9
Midway review	10
Unlawful placements	10
Support and supervision	12
Annual reviews of family and friends foster carers	12
Training.....	13
Assessment process for SGO carers	14
Supporting services	16
Support groups	17
Safeguarding and promoting welfare	18
SCF Fostering Panel	18
Participation Team.....	19
Capacity and demand.....	19
Complaints.....	19
Allegations	19
Foster Carers Handbook	20
Monitoring and evaluation.....	20
Monitoring.....	20
Evaluating the service	20
Arrangements for the revision and circulation of the Statement of Purpose	20
Details of registration	21
Details of the Children's Rights Commissioner.....	21

Introduction

Slough Children First (SCF) is an independent, not-for-profit company that provides social care and support services to children, young people and families.

The Kinship Team is situated within Regulated Services in SCF and offers family and friends placements to Slough children.

Slough Children First's Kinship Team Statement of Purpose is prepared in accordance with the requirements of the following legislation:

- Care Standards Act 2000 (CSA) for the conduct of Fostering Services
- The National Minimum Standards for Fostering Services 2011
- Fostering Services Regulations 2011
- Care Planning, Placement & Case Review (England) Regulations 2010
- Care Planning, Placement & Case Review and Fostering Services Regulations (Miscellaneous Amendments) 2013.
- The Children Act 1989 - Guidance and Regulations
- United Nations Convention on the rights of child 1989
- Volume 4: fostering services (referred to as statutory guidance) 2011
- The Children and Young Persons Act 2008
- Children and Families Act 2014
- United Nations Convention on the Rights of the Child 1989
- Children's social care: Stable homes built on love, 2023
- Kinship Care Statutory Guidance for local authorities, October 2024

Key service aims and objectives

Our vision

Our vision at Slough Children First is for every child in Slough should be **Happy, Safe & Loved, Thriving**.

To help achieve this, our mission is that we should all be **constantly working together to improve the lives of children and young people by protecting, supporting and enabling them to thrive**.

Our values, which all our staff and partner agencies are expected to work towards, from those in the back office to those on the frontline, can be seen below.

SCF aims to:

- To deliver the best possible outcomes for vulnerable children and families by supporting children to remain living within their family where it is safe to do so.

Where this is not possible, support children to live with their extended family. A foster placement will only be considered where it is not possible for a child to remain within their family circle.

- By ensuring children and Kinship carers remain the focus of everything we do and provide the best possible support to our Kinship carers that enables children to develop and flourish.
- To ensure children are fully supported in terms of their individual care plans with particular emphasis on placement stability, educational achievement, social development, health and wellbeing.

The Kinship Team is committed to:

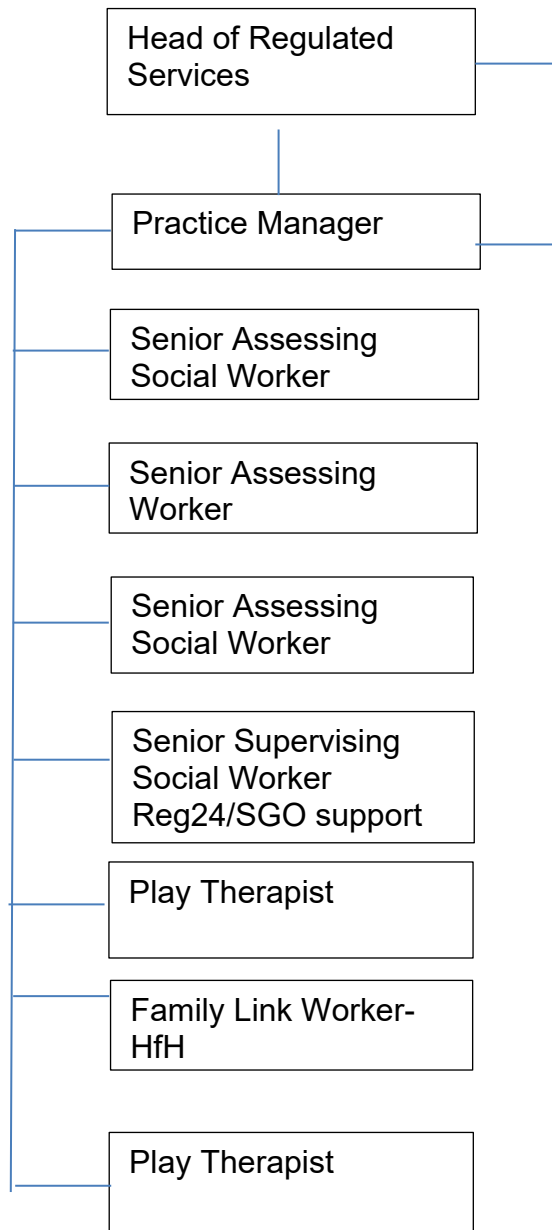
- Providing a safe and secure Kinship Carer placement to meet the assessed needs of children and young people in care and to promote and safeguard their welfare
- Providing placements that promote stability and positive outcomes for children and young people by working in partnership with young people, Carers, other professionals and the community.
- Ensuring Kinship carers and their families receive professional guidance, support and training as appropriate to help them fulfil their roles as effectively as possible
- Providing children and young people with a safe and secure permanent placement through the completion of non-agency adoption assessments
- Continuing to support children with disabilities within their families of origin, which is achieved by regular periods of family-based short breaks through the Home from Home Scheme.

Our objectives for service provision are to:

- Ensure the views of children, parents and Carers are sought and are taken into account, having regard for their age and understanding, in the continuous development and improvement of the service
- Recognise the importance of, and support appropriate levels of, contact with the family and community as is consistent with their welfare and care plan
- Promote and safeguard children's welfare

- Ensure Family and Friends carers are well prepared for the fostering task/role through the provision of high-quality preparation training and thorough & robust assessment which focuses upon identifying relevant competencies and evidenced ability to meet the needs of children/young people who they are caring for
- Actively monitor and supervise all placements to ensure children and young people are safe, their needs are met and that they are making progress to achieve positive outcomes
- Contribute to and ensure effective multi-disciplinary and partnership working to meet the health, educational and social needs of children and young people in placements
- Ensure children with disabilities are placed in an environment that understands their disability and supports carers to meet their needs and promote social inclusion.
- Ensure staff and Carers are well trained and competent in delivering a quality fostering service, including opportunities for continued learning and professional development
- Ensure all staff and Carers have completed safer recruiting checks and have a valid DBS
- Provide all staff and Carers support and supervision with clear lines of accountability and management
- Provide each Reg 24 carer a named allocated supervising social Worker
- Operate clear administrative records and financial management systems pertinent to the running of the service, including the maintenance of comprehensive and up-to-date records on all children
- Ensure all complaints and allegations against Carers and staff are investigated under departmental procedures in a timely fashion and lessons learned filter to improvements in future practice
- Facilitate the effective operation of the Fostering Panel, which provides a quality assurance role with regards to the recruitment and review of foster carers, home from home carers, family and friends foster carers and foster placements. The panel will ensure the welfare and safety of children is paramount in all decision-making

Staffing



The registered provider of the Kinship Team is Slough Children First.

The Head of Regulated Services oversees the Kinship Team's Practice Manager.

The Interim Director of Operations is the Agency Decision Maker (ADM).

The practice manager of the service is a qualified Social Worker, registered by Social Work England, with extensive experience in children and families' social work. She is responsible for the supervision and professional development of the staff within the Connected Person's Team and the day-to-day management and growth of the service.

All assessing and supervising social work staff within the team are similarly professionally qualified and experienced and registered with Social Work England.

The workers within the service have a range of post-qualifying experiences and are supported by SCF to add to their academic and professional qualifications to enhance their practice.

Services to children and young people

The primary purpose of the Kinship Team is to provide high-quality, safe, secure and caring family and friends placements for children and young people who are unable to live with their parents.

Whenever possible and where it is safe to do so, children and young people will be placed with someone in their extended family or a close family friend. These arrangements are recognised in legislation as 'Family and Friend' or 'Connected Persons' foster placements.

We expect the supervising Social Worker to see each child on a regular basis; to ascertain their views about their care, we expect the child's Social Worker to visit regularly and spend time with the child/young person independent of the carer. It is our expectation that both the Child's Social Worker and the Supervising Social Worker meet with the child or young person in placement jointly and independently of the Family and Friends Carer (where appropriate) at least once annually.

We provide a range of events and activities for children and young people to be involved with, including days out, for example picnics and fun days. We make efforts to recognise the celebrations of other faiths, inclusive of EID when we provide children with Eid Boxes (age & gender dependent gifts).

The voices of all household members (inclusive of children who are members of the family and friends carers' families) are included within assessments and annual reviews.

Services provided to kinship carers

The team completes joint viability assessments with the child Social Worker for Regulation 24 emergency family and friends' fostering assessments and for Special Guardianship Orders (SGOs) or a Child Arrangements Order (CAO).

All assessments are undertaken after referrals are received by the Practice Manager for this service. The team complete robust SGO and CAO assessments regardless of whether they are directed as part of public care proceedings or private applications.

They work collaboratively with other social work teams within the department and professionals involved in a child's network. Family and Friends assessments are

completed by the Kinship team within 24 weeks, and they are presented to the foster panel for recommendation and ADM for approval. Reg 24 and Family and Friends carers have a dedicated SSW who visits them at least 4-6 weekly. Family and Friends Carers are encouraged to attend the training courses available for all SCF carers.

The team also offers additional specific training which is run on a rolling program to the SGO and family and friends' foster carers, which includes topics such as safeguarding, CSE, identity and life story work, contact, education, health, attachment, managing difficult behaviours.

They offer support to the families through transition plans and step-down plans for new SGO placements as well as telephone advice and support for post SGO carers which includes signposting to other services.

Monthly forums are held with SGO carers where discussions occur around developing services to meet the needs of the carers and children. The team hold a Funday to get the views of SGO/ CAO children and their carers.

The team send out and monitor all the annual financial reviews for SGO cases where they receive a SGO allowance. The Finance Team completes these.

The Kinship Team currently provides:

- A duty system supporting requests for joint viability assessments by child Social Workers
- A dedicated SSW who supports all Reg 24 foster carers
- Post order support to Kinship carers, providing advice and signposting to carers
- Assessments of Kinship carers.

A Fostering Panel constituted and administered in line with regulatory requirements, which considers and makes recommendations about the approval of all prospective new family and friends foster carers.

Non-agency adoption assessments

From the 1st April 2021, the Kinship Team is also responsible for completing all non-agency adoption assessments such as step-parent adoptions.

The Kinship Team provides:

- Information to prospective adopters on the adoption process, as well as other options available to them, such as SGO
- Assessment of prospective adopters whilst guiding them through the application process

Play Therapist

The Play Therapist's role is to offer support and advice to foster carers, as well as SGO carers. The Play Therapist also offers regular play therapy sessions to a number of foster and SGO children specific to their identified needs.

How SCF Kinship's Team Operate

In order to assess and support carers effectively, there is:

- 1 x full time practice manager
- 3 x full time senior assessing Social Workers
- 1 x full time senior supervising Social Worker

1 x part time Play Therapist

The Kinship assessments are undertaken by the three assessing Social Workers in the Kinship Team.

The service undertakes robust and thorough assessments of Kinship carers and delivers high-quality preparatory training to best equip new family and friends foster carers and their households for their roles ahead.

We utilise the assessment process to assist applicants to evidence, at least, an insight into the young people that they are caring for that will enable them to develop the necessary skills to care for these young people in the long term.

The team operates a duty system, from Monday to Friday, 9am to 5pm, to ensure that any urgent joint viability assessments can receive an immediate response and also to offer advice and support to any Kinship Carers to enquiries they may have. Kinship carers are able to access the service's website and can gain general and local information regarding the service alongside accessing key information including our Statement of Purpose.

Assessment process for family and friends foster carers

To enable relatives, friends or other people who are connected with the child, to care for a Looked After Child, they must be temporarily approved as foster carers under the Care Planning Regulations 2010 to allow immediate placement. SCF must be

satisfied that any placement is the most suitable one available to safeguard and promote the child's welfare, until the full assessment for approval by the fostering panel can be completed under the 2011 Fostering Regulations.

The assessing Social Worker will assist the applicant in completing all relevant statutory check forms including the DBS checks and personal and employer references. Applicants will need to have a medical with their GP prior to approval. The assessing Social Worker will agree a schedule of visits to complete the assessment.

Midway review

The CSW and the Assessing Social Worker will be invited to a mid-way review by the Kinship Team Manager at 6 weeks during the full assessment process. The purpose of the review meeting is to discuss the progress of the assessment and exchange information and share any other relevant information.

The connected person will be assessed as a family and friends foster carer within 16 weeks of the child being placed under Regulation 24 of the fostering Regulations. This timeframe can be extended by the fostering panel for a further 8 weeks under Regulation 25 of the 2010 care planning Regulations.

Unlawful placements

Any assessments that go over the 24 weeks' time scale result in the placement becoming unlawful.

If the Child Social Work (CSW) team confirm that the placement remains the most appropriate placement for the child, then at week 23 the CSW will need to complete a risk assessment and a support plan which will need to be signed off by the Head of service for Regulated Services. The CSW Team will need to complete weekly visits to the child and carer until the placement becomes regulated. Supervising Social Worker will continue to do visits every 4 weeks whilst it is unlawful.

The reasons for the decision to continue with an unlawful placement should be clearly recorded, with the risks of the placement identified and child-specific support and monitoring arrangements detailed. The need for placement and the reasons why it remains lawful should be kept under frequent review, and a plan to approve or register the placement, or for the child to be moved to a registered placement, as soon as practicable must be set out and followed. The child's independent reviewing officer should be consulted about the plan and should ensure that the placement is kept under appropriately frequent review.

The Kinship team will continue to provide supervision and support to the carer, and the carers will continue to receive payments.

Where children are placed in an emergency and viability is in process and awaiting ADM approval, the Kinship team will provide supervision and support and monitor those unlawful placements

Assessment process for Friends and Family

The applicant(s) will be invited to undertake Skills to Foster training which forms part of the assessment.

The comprehensive assessment results in the production of a report that covers past and present relationships/partnerships, support networks, individual profiles of the applicants/s, interviews with birth children and adult members of the household, family & individual lifestyles, parenting capacity and childcare experience, valuing diversity, as well as a health & safety check of the home.

As part of the assessment applicants are required to complete a safe care policy.

This assessment report will be presented to SCF's Fostering Panel by the assessing Social Worker and is quality assured by the practice manager prior to this being presented to our panel members. The applicants will be invited to attend a panel meeting where the application and assessment will be considered by the Panel. The SSW will advise the applicants in advance, of how the panel meeting will be conducted and organised in an effort to prepare them and to reduce any anxieties and what might be expected of them within the meeting.

The Panel membership is diverse in terms of ethnicity & culture alongside a breadth of experience and a variety of backgrounds, including youth work, health, social care, fostering and includes members who have experienced the care system, and there is a dedicated panel advisor in post.

Following presentation to the Panel, the applicants will be notified immediately of the Panel's recommendation in respect of their application. However, the final decision as to the applicants' approval will be made by the Agency Decision Maker. The Fostering Panel and Agency Decision Maker make timely, qualitative and appropriate recommendations/decisions in line with the overriding statutory objective to promote the welfare of children in foster care.

If, at any time during the assessment, the assessing Social Worker feels the applicant falls short of the standards required, this will be discussed with her/his Line Manager immediately. Any areas of shortfall will be explored/investigated and where training or support will not bring the applicant up to an acceptable standard, the assessment must cease, and the Connected Carers will not be recommended for approval.

Should the Family and Friends carers be approved as long-term foster carers for the child/ren they care for, mandatory and ongoing training and development is an expectation within the first year and subsequent years after approval. Our foster carers are supported to complete the Training & Development Standards (TDS) within 18 months of approval, offering training to the Carers to develop an understanding of attachment, safeguarding, promoting healthy living and managing

challenging behaviour, including de-escalation techniques. Once the TSD workbook is completed, it will form part of the carer's annual review.

Support and supervision

Whilst under assessment as Regulation 24/25 carers, the Reg 24 carers have the support of the Supervising Social Worker within the team, who will visit the Foster Carer at least every 4-6 weeks (at maximum 6 weekly) to undertake supervision. Such visits will provide an opportunity to discuss the day-to-day care needs of the children and young people and how the Connected Carer is working to meet those needs and progress the care plan.

Discussions about training needs will also be held at these meetings alongside identifying any further support needs required by the Reg 24 Carer/s and their household membership.

Carers are expected to maintain daily logs and provide monthly reports, and these are retained for the purpose of care planning, monitoring child development, and as a method of monitoring the placement and performance of Kinship Carers.

The Service will undertake a minimum of one unannounced visit to a friends and family foster carers' homes per year. We, however, endeavour to complete two visits per year wherever possible.

The supervising Social Worker will attend all meetings and reviews with the carer, prepare reports for annual reviews and CLA reviews and keep a thorough and accurate record of all fostering activities undertaken by or for the Family and Friends Foster Carer.

Children and young people in the care of SCF and their Carers have access to specialist support, including Pathways Education Support; the Wellbeing Service, which is now situated within the placement service and local CAMHS, which includes the provision of counselling, art therapy and play therapy for children in care.

Annual reviews of family and friends foster carers

All family and friends foster carer reviews are undertaken by an independent fostering reviewing officer. Each Family and Friends fostering household has an annual review, unless there are significant changes to their circumstances, in which case we will conduct an extraordinary review at that time. These circumstances include:

- After the final strategy meeting of a S47 investigation involving a carer(s)
- Where allegations have been made regarding a carer(s) childcare practice and no S47 investigation is pursued

- Where there has been a breakdown in the approved carers' relationship resulting in one carer moving out of the household. In this instance both Carers will be subject to review
- Where there have been significant changes to the carer(s) lifestyle
- Where there has been the death of a carer
- Where a carer has been diagnosed with a serious illness
- When a carer has stopped or started living with a partner
- Where a carer is not working in partnership with the agency including a lack of willingness to attend meetings and events.

Reports will be requested from the child's Social Worker, school, supervising Social Worker, Carer, the child/young person in placement and any other interested parties.

An Independent Reviewing Officer or Team Manager will chair the review, usually within the carer's home.

Following approval, the Family and Friends foster carer's first review report and, following this every third year, the Family and Friends Foster Carer's annual review report will be presented back to the Fostering Panel for their recommendation, consideration & comments and subsequently the Agency Decision Maker for formal approval & ratification. Carers will be invited to attend all panel review meetings where their status as SCF Family and Friends Foster Carers will be considered.

The annual household review will address the carer's training and development needs for the next year and suggest, if required, alterations to their approval status.

Training

We are currently offering a hybrid form of training that includes remote and or face to face training. The remote training is usually via Microsoft Teams

We continued with our learning and development program of mandatory and supplementary training for carers. All mandatory training (except for paediatric first aid) is provided through online learning courses, which the Kinship Team purchased where necessary.

Mandatory training for family and friends foster carers

Carers must complete seven core mandatory training topics:

1. Paediatric First Aid –This has to be done as a face-to-face training and is repeated every three years.

The following courses must be repeated every two years:

2. Safeguarding
3. Safer Foster Care

4. Managing Behaviour
5. Managing Allegations
6. Record Keeping
7. Prevent

As such, we offer a rolling program of mandatory training so that carers can access any course which must be completed/refreshed, as and when needed throughout the year.

Supplementary Training for Foster Carers - this type of training is offered in two ways:

General - as part of the annual learning and development program that carers can pick and choose to attend and

Bespoke - on a needs-led basis identified by the supervising social worker or manager reflecting a placement need or a gap in the carer's knowledge/skillset.

We continue to offer bespoke training wherever and whenever there was a placement need, with issues arising such as caring for a child affected by sexual abuse, ADHD and autism, working with the police, county lines, gangs, guns and knives, online safety, substance abuse.

- [Foster with Slough - Training & Support](#)

External training for carers:

The Kinship Team work closely with Kinship Charity. Our Kinship Carers are able to access a wide variety of training, workshops and road shows free through their services.

[Find your nearest peer support group | Kinship](#)

Assessment process for SGO carers

A Special Guardianship Order offers an option for children needing permanent care outside their birth family. It can offer greater security without absolute severance from the birth family as in adoption.

It can meet the needs of a significant group of children, mainly older, who need a sense of stability and security, but who do not wish to make the absolute legal break with their birth family that is associated with adoption.

It also provides an alternative for achieving permanence in families where adoption, for cultural or religious reasons, is not an option.

A Special Guardianship Order offers greater stability and legal security to a placement than a CAO.

Children subject to a Special Guardianship Order are eligible as previously Looked After Children for additional support with their education (Sections 20(4) and 20A(4) of the Children and Young Persons Act 2008). For further information, please see the **Education of Children Looked After and Previously Looked After Procedure**.

Special Guardians have Parental Responsibility for the child and, whilst this is shared with the child's parents, the Special Guardian has the ability to exercise this responsibility without seeking permission from the parents.

A Special Guardianship Order made with respect to a child who is the subject of a Care Order or for an order for contact with a child in care discharges those orders.

People thinking about becoming special guardians will be provided with clear, user-friendly information to help them make informed choices. This should include information on the assessment process and support available and how this is reviewed.

All assessing social Workers within the Kinship Team are suitably qualified and experienced.

In all cases there will need to be:

- An assessment of the current and likely future needs of the child (including any harm the child has suffered, and any risk of future harm posed by the child's parents, relatives or any other person the Local Authority/Company considers relevant);
- An assessment of the prospective Special Guardian's parenting capacity including:
 - i. Their understanding of, and ability to meet, the child's current and likely future needs, particularly any needs the child may have arising from harm that the child has suffered;
 - ii. Their understanding of, and ability to protect the child from any current or future risk of harm posed by the child's parents, relatives or any other person the Local Authority/Company consider relevant, particularly in relation to contact between any such person and the child;
 - iii. Their ability and suitability to bring up the child until the child reaches the age of eighteen.
- An assessment of the proposed contact arrangements and the support needs (See **Section 11, Assessment for Support**) of the child, parents and the prospective special guardian.

The assessment of the applicants should include their medical history, the references received, and the Disclosure and Barring Service and other statutory checks undertaken for the assessment.

Where a full assessment is undertaken, it is to be expected that this will usually require a 3-month time scale or by the court ordered date.

Assessments are evidence-based and child-focused. Before the assessment, the prospective carers are provided with full information about:

- i. What the assessment will involve;
- ii. The time and commitment needed from them;
- iii. A letter is sent explaining the expectations of the carers and what they should think about during the process.

The assessment aims to carefully balance the strengths families may have; any existing relationships they have with the child and the significance for the child of remaining within their family and network, against the carers' capacity to meet the assessed needs and the challenges that a particular child may bring on a long-term basis and until their 18th birthday.

Once completed, the Court Report is submitted by the assessing Social Worker to their line manager for approval.

The prospective carers are provided with a final copy of the report and allow time to read the assessment report before it is filed and comment on the report.

Following the filing of the report, the prospective carers are given the opportunity to seek independent advice and legal advice to understand fully the implications of any Orders made and, if need be, make applications of their own.

A Special Guardianship Support Plan is provided alongside the filing of the Special Guardianship Order report and its recommendation, detailing the support to be provided to the carers and the child, including contact with the child with their birth parents. The potential applicants should also seek legal advice about the support plan.

Supporting services

The Kinship Team operates a duty system during office hours (9am – 5pm) Monday to Friday, providing advice and support to Kinship carers.

Both assessing Social Workers and the supervising Social Worker are required to serve as duty workers on a rota during the working week. The staff work closely together to provide a consistent, coherent, and flexible service, which benefits from ring-fenced areas of specialist provision and management.

An out-of-hours telephone advice service is provided to carers and is maintained by staff of Slough Children First's Independent Fostering Agency and the supervising Social Worker.

The advice line is operational from 5pm until 11pm Monday to Friday, and from 12 noon until 11pm on Saturdays, Sundays and Bank Holidays. The service aims to offer Carers an advice line where they can seek advice and guidance from Social Workers.

The Social Workers will not be in a position to undertake any house calls during the hours of this service. Should there be a need for more direct intervention this will be discussed with the Emergency Duty Service should a need occur outside of the out of hours operating hours.

Berkshire Emergency Duty Team provides advice and support to children looked after and Carers where there is a situation that requires an immediate response out of normal office hours (5pm – 9am). The Emergency Duty Service also deals with emergency admissions of children to care.

The work of the Kinship Team is well supported by a broad range of internal services including Joint Legal Team Services, SCF Virtual School, SCF Finance and Human Resources, Child and Adolescent Mental Health Service (CAMHS), SCF Clinicians and CLA health provision.

A dedicated Play Therapist is physically located within the Connected Persons Team to provide timely support to Foster Carers and family and friends Foster Carers and the children they care for, when required.

Special Guardianship support services are defined as:

- Financial support (see [Section 14, Financial Support](#));
- Services to enable groups of children for whom a Special Guardianship Order is in force (or in respect of whom such an Order is being formally considered), special guardians, prospective special guardians, and parents of the child to discuss matters relating to special guardianship;
- Assistance, including mediation services, in relation to contact between the child and their parents or relatives or any other person with whom the child has a relationship that SCF considers to be beneficial to the welfare of the child;
- Therapeutic services for the child;
- Assistance for the purpose of ensuring the continuance of the relationship between the child and his/her special guardian or prospective special guardian, including training for the special guardian or prospective special guardian to meet any special needs of the child; and mediation in relation to matters relating to Special Guardianship Orders and;
- Counselling, advice and information.

Support groups

The Kinship Team provides regular support groups, called Kinship forums, which serve to provide an opportunity for our Kinship Carers to meet other Carers in an informal setting to discuss topical issues and receive peer support.

These meetings enable the Carers to share experiences of Connected Persons caring and to discuss any issues that may be concerning them.

Safeguarding and promoting welfare

The Berkshire Local Safeguarding Children's Board provides the procedural framework for safeguarding children in Slough and the Kinship Team ensures that staff and managers attend child protection training and comply with good practice and guidance. There is a joint annual service and panel training offered which incorporates safeguarding.

SCF Fostering Panel

The Kinship Team accesses the Fostering Service's Fostering Panel constituted in accordance with Regulation 23 of the Fostering Services (England) Regulations 2011 (amended 2013). The service maintains a 'central list' of Panel members.

The independent Panel chair possesses a wealth of professional experience related to fostering. Two independent Vice Chairs also have significant experience, with one being an experienced senior manager for a disabilities service and the other being a current foster carer and coming from a professional background of early interventions work.

Other panel members on the central list include Social Workers with more than three years' relevant post-qualifying experience, a Slough councillor, a health representative and other independent members.

The Panel is diverse in its makeup, with a good gender mix and panel members from a range of religious and ethnic backgrounds. The panel meets on the second Tuesday of every month. Detailed minutes are kept of all Panel meetings, the decisions made and the basis for these.

The functions of the Fostering Panel are to consider:

- Each application and recommend whether or not a person is suitable to be a Foster Carer or a family and friends Foster Carer and the terms of their approval
- The first annual review of each approved carer and any other review as requested by the Fostering Service
- The termination of approval or change of terms of approval of a Foster Carer
- Permanent fostering plans/matches for children.

New applicants and existing Foster Carers are invited to and encouraged to attend Panel when their application or review is presented to Panel.

The Panel has a quality assurance role and monitors the standard of reports presented to it and feeds back any issues or concerns to the registered manager.

The Panel makes recommendations to the Fostering Service, and these recommendations are referred to the Agency Decision Maker for a decision.

If the Panel or the Agency Decision Maker is minded not to recommend approval or recommends termination of approval, applicants are advised that they can request that their case is reconsidered by the Panel or apply to the Independent Review Mechanism (IRM) for a review of their case.

Although not required by the NMS, the Panel Adviser completes a six month report on progress of panel and all reports presented to the panel and feeds this information back for service development and quality assurance.

Participation Team

Article 12 United Nations Convention (respect for the views of the child) states that every child has the right to express their views, feelings and wishes in all matters affecting them, and to have their views considered and taken seriously. This right applies to a child's day-to-day home life or broader decisions.

Our Participation Team nurtures relationships with children and teenagers, working with them to develop and put in place ways for them to share their experiences, give feedback on the support they receive and influence decision-making.

The Participation Team also run a number of workshops and fun activities for children and teenagers over the holidays who live local to Slough.

Capacity and demand

The Kinship Team responds to planned and unplanned admissions. The structure of the Kinship Team recognises that unplanned admissions will occur and seeks to proactively address this need.

Complaints

All Kinship Carers and children and young people in their care have access to written information about complaints procedures, including contact details if they wish to make a complaint.

The children's guide - *A Helping Hand - Answers to questions you may have about being in care* - provides additional information and contacts. The practice manager of the Kinships Team, along with the Head of Service, monitors all complaints received in respect of any aspect of the work undertaken by the Kinship s Team.

Allegations

Any allegations of abuse will be dealt with in accordance with Slough Children First's Child Protection Policy and Safeguarding Procedures. We will ensure that Ofsted is kept informed of the progress and outcome of any investigation.

We will also carry out an internal investigation of procedures of any area relating to the allegation to establish whether any procedures need to be amended.

Foster Carers Handbook

All approved family and friends foster carers are provided with a Foster Carers Handbook, which contains all the policies and procedures relating to Foster Carers, as well as useful information about childcare issues and resources. The handbook is available at:

[Welcome to the Slough Children First Foster Carers Handbook](#)

Monitoring and evaluation

Monitoring

Other monitoring includes staff supervision linked to the appraisal system, monthly recorded family visits and friends foster carers, annual reviews, the Fostering Panel and feedback from training sessions and case recording and practice audits. The Practice Manager monitors data about incidents of concern in foster care, including restraint; allegations; complaints; unauthorised absence. The registered manager monitors the Schedule 6 and 7 requirements of the Fostering Service Regulations 2011.

Evaluating the service

The information gathered through quarterly and annual reports, audit, inspections and customer feedback is constantly evaluated by the manager of the Connected Person's Team and the service manager, to judge its on-going effectiveness and make changes where necessary.

Arrangements for the revision and circulation of the Statement of Purpose

The Practice Manager is responsible for the annual revision of the Statement of Purpose. Revisions may occur at other times if necessary. Staff, stakeholders and foster carers will be consulted on proposed revisions as appropriate.

The revised Statement of Purpose will be sent to Ofsted annually and when any significant changes have been made, within 28 days of approval by the registered provider.

The Statement of Purpose will be available to all staff via intranet and to members of the public via our website. Paper copies can be provided to children looked after and their parents on request.

All staff in the Connected Persons Team are professional members of Coram Baaf and the Fostering Network.

Details of registration

Slough Children First Limited – no: 09487106 of 1 Glass Wharf, Bristol, BS2 0ZX

Details of the Children's Rights Commissioner

Rachel de Souza
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT

Tel: 020 7783 8330

<http://www.childrenscommissioner.gov.uk/about-us/contact-us>